



1854 Treaty Authority

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1854 TREATY AUTHORITY VACANCY ANNOUNCEMENT

Position Title: Cultural Preservation Technician

Division: Education and Outreach

Supervisor: Cultural Preservation Specialist

Term: Regular Full-Time (Position is initially funded for one year and subsequent continuation is dependent on future funding)

Salary: Federal General Schedule grade 7 equivalent, \$23.94/hour (\$49,960/year), plus fringe benefits

Application Deadline: Monday, June 9th, 2025

Driver's License Required: Yes

Pre-Employment Background Check Required: Yes

Pre-employment Drug Test: Yes

Job Summary:

The Cultural Preservation Technician will provide support to all Education and Outreach Division initiatives with any education and outreach programming. This position will be responsible for designing, planning, implementing and evaluating programming for constituent Tribal youth and families. Specific duties will include fostering of interest, participation, and empowerment in all treaty harvest skills and activities (hunting, fishing, gathering, trapping), as well as raising the bar of awareness, respect, and reciprocity of culturally significant beings/resources. As time allows, design curriculum (classroom lesson plans) to meet state standards utilizing organization data sets, fish and game management methods, concepts of Tribal governmental sovereignty, and/or Indigenous cultural values.

Minimum Qualifications:

Bachelor's degree and four years of relevant experience in elementary or secondary education, environmental education/interpretation, biological or environmental science, fish and game management, Native studies, law enforcement, natural resource management, or closely related field. Equivalent experience will be considered. **Native American preference will be followed.**

Duties and Responsibilities:

1. Recruit and retain active treaty harvesters by designing and implementing educational programming for constituent Tribal youth and families, by way of exposure to treaty resources, traditional and adapted tools, and harvest methods.
2. Develop curriculum and deliver educational programming on any content associated with awareness, skills, safety, and/or certifications of treaty harvest and culturally significant beings

- and landscapes (fishing skills, water safety, manoomin harvesting, Firearm Safety/Hunter Education Training, outdoor skills)
3. Chaperone youth camps and provide leadership and support for participants (travel to reservations and throughout the 1854 Ceded Territory, including the Boundary Waters Canoe Area Wilderness, Minong/Isle Royale National Park, Voyageurs National Park).
 4. Represent the 1854 Treaty Authority at various events and powwows; “table” and provide information on organization programs and services, communicate with public regarding harvest regulations and policies, answer questions, present at workshops, provide basic knowledge of treaty history, case law, and Federal trust responsibility
 5. Assist with publishing of printed materials, such as contributing to the organization’s quarterly newsletter (writing, editing, layout, publication), and other contracted audio/visual projects.
 6. Assist on all graphic design and communications supporting organization programs; upload and edit “live” content on organization website, oversee social media content, capture, edit and organize photos, audio recordings, and video files, produce educational short films, and provide input on design
 7. Attend trainings and professional development seminars, not limited to canoe safety, first aid/CPR, firearm safety/hunter education certification training instruction, archeology field school, etc.
 8. Influence Tribal youth to pursue education, training, and careers in natural resource management, environmental resources and conservation law enforcement

Working Conditions:

Position will require daily travel and frequent overnight stays (camping and/or hotel), with expenses and travel arrangements covered by the 1854 Treaty Authority. Successful candidate must be able to work flexible hours (nights and weekends) and be willing to work outdoors in all types of weather conditions. Ability to work weekends is especially important for this position to increase interaction with Tribal communities and the public at outreach events.

Knowledge, Skills and Abilities:

Experience developing classroom and outdoor curriculum.

Ability to design and deliver educational programs (develop materials, provide direction, public speaking).

Must have strong problem solving skills, and a positive attitude, the ability to work independently or with others, and display good judgement.

Knowledge of Indigenous culture and Tribal governments an asset.

Strong organizational and communication skills; ability to take leadership with projects and carry through on timelines.

Exhibit command of a variety technologies for communication, information gathering, outreach product developments and program delivery (not limited to computer databases, cameras, projection systems, angling equipment, firearms, food preparation, watercraft, ATV’s, etc).

Ability to work with Microsoft Office suite (Word, Power Point, and Publisher). Experience with Adobe software (Photoshop, InDesign) and Apple programs (iMovie) a plus.

Physical ability: occasional heavy lifting (set up outreach display, portage canoes, load and unload program equipment). Can include hiking across difficult terrain for extended periods.

Application Procedure:

Please submit by mail, email or fax, a completed [1854 general employment application](#), a resume, three (3) reference contacts, a copy of your transcripts (unofficial are acceptable), and a cover letter to:

Elyse Lawrey
HR Generalist
1854 Treaty Authority
4428 Haines Rd
Duluth, MN 55811
E-mail: elawrey@1854treatyauthority.org
Office Phone: 218-722-8907 Direct phone: 218-481-7005
Fax: 218-722-7003

*Questions should be directed to Marne Kaeske, *Cultural Preservation Specialist*, at mkaeske@1854treatyauthority.org, Office Phone: 218-722-8907 Direct phone: 218-481-7018

**Condition of appointment is contingent upon successful completion of pre-employment background check.