

1854 Treaty Authority Policy and Procedures for Issuing 1854 Ceded Territory Identification Cards

All applications for picture identification must be made in person. No applications will be accepted by mail or fax. No replacement cards will be issued by mail.

Individuals must complete the entire application for a picture identification.

Who is Eligible:

All enrolled members of the Grand Portage and Bois Forte Bands of the Lake Superior Chippewa. Picture ID cards will only be issued to Band members age five* (5) and older.

Proof of Eligibility:

The burden of proof for eligibility is the Band members' responsibility*. Those applying for a card **MUST** be listed in our Enrollment Book and **MUST** provide one of the following documents for proof:

- I. Minnesota Chippewa Tribe Enrollment Card.
- II. Grand Portage or Bois Forte Issued Identification Cards.
- III. State issued drivers' license, drivers' permit or identification card that is not expired for more than one (1) year.
- IV. Certified copy of a birth certificate only from a government bureau of vital statistics or board of health in the United States, Canada, District of Columbia, Guam, Puerto Rico, or the Virgin Islands.
- V. Valid INS Certificate of citizenship.
- VI. Valid, unexpired United States Passport or Passport Card.

If the applicant can not provide any of the above referenced, we **will not** issue an ID card.

*If the applicant is under the age of 12, the parent or legal guardian must provide the child's proper documentation, and sign the application.

PRIVACY NOTICE:

The 1854 Authority complies with the Privacy Act of 1974. As a result, we cannot disclose information about individuals without their prior written consent and identification, unless the disclosure is for a valid law enforcement purpose.

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PROCEDURE

I. When issuing a new card:

1. Have applicant fill out form. All the information* is **REQUIRED**.
2. Check for enrollment number in Enrollment book.
3. Issue new ID card.
4. Stick paperwork in Office Managers' mailbox.

*If possible, make a copy of required identification.

II. When issuing a replacement card to an old card holder or an individual who is updating their information.

1. Have applicant fill out form.
2. Collect old ID card and dispose.
3. Issue new ID card.
4. Stick paperwork in Office Managers' mailbox.

There is no charge for replacing the old style (laminated) cards.
DO NOT change birth dates without proper documentation (birth certificate or photo ID).

III. When issuing a replacement card for a lost, stolen or whatever

1. Inform them there is a \$5.00 charge for replacement of card.
2. Have applicant fill out form.
3. Issue new ID card.
4. Issue a receipt for \$5.00.
5. Stick paperwork in Office Managers' mailbox.